



Environmental Policy

The top management of **ACTAVOX LIMITED** are aware of the impact its business operations have on the environment both on a local and global aspect.

ACTAVOX LIMITED recognize that in our day-to-day operations we inevitably impact on the environment in a number of ways both on a local and global aspect and are committed to reduce that impact through continual improvement in our environmental performance. We would implement the policy of re-cycling, reduction in the generation of waste and the promotion of environmental awareness based on the requirements of **ISO 14001: 2016**. **ACTAVOX LIMITED** is committed to fulfil its legal and other obligation and to the prevention of pollution in context with our organization.

This is achieved through our Management System that meets the requirements of **BS EN ISO 14001:2016** including aspects specific to the service industry and also ensures our business processes are carefully monitored, measured and controlled to promote a continual improvement in our environmental performance.

It is therefore our policy to adopt procedures and practices that;

- We are committed to continual improvement in our environmental performance, through the implementation of our EMS, and the establishment of measurable environmental objectives and targets. These will be documented, implemented, maintained, monitored, and reviewed.
- Put controls in place to protect the environment from any significant environmental aspects and impacts arising from our work activities.
- Promote a sustainable approach to business, in partnership with our clients and other stakeholders by conserving energy, minimizing consumption, preferring low pollution materials, maximizing efficiency and implementing the Waste Management Hierarchy.
- We will support this policy by implementing the following procedures:

Employees and other organizations are expected to co-operate and assist in the implementation of this policy, whilst ensuring that their own work, so far as is reasonably practicable, is carried out without risk to themselves, others, or the environment. **ACTAVOX LIMITED** fully accepts its responsibility to protect the environment in all its business activities by adopting best practice industry standards and guidelines.

It is **ACTAVOX LIMITED** responsibility to ensure the Management System functions correctly and its effectiveness is maintained through monitoring, control, audit and review.

Approved

Managing Director

ACTAVOX LIMITED

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